



Application for reconsideration of a decision about policy development payment

(Electoral Act 1992, s 245)

This form can be used by agents of registered political parties and elected members to apply to the Electoral Commission of Queensland (ECQ) for a reconsideration of their policy development payment. A reconsideration may be requested in relation to a decision about a party's or member's entitlement to a policy development payment, or the amount of the policy development payment to which they are entitled.

Important information for applicants for reconsideration

Under s 245 of the *Electoral Act 1992*:

- Only the **agent** of a registered political party or elected member may lodge this application.
- The application **must**:
 - use this approved form;
 - state the reasons for the application; and
 - be lodged **within 1 month** after the original policy development payment notice was given.

After receiving the application, the ECQ must reconsider the decision and may:

- affirm the decision;
- vary the decision; or
- set aside the decision and make a substitute decision.

The ECQ will then give the agent a notice outlining the outcome and reasons.

Information About Recalculation (s 246)

If the ECQ varies or substitutes the original decision for the relevant 6-month period:

- The policy development payment will be recalculated.
- Any **underpayment** must be paid by the ECQ as soon as practicable.
- Any **overpayment** becomes a debt owed to the State and must be repaid.
- The ECQ will issue a further notice stating:
 - the reconsideration decision and reasons;
 - the result of the recalculation;
 - if the result is an overpayment, the party or member is required to repay the amount, and that the ECQ may recover the amount as a debt due to the State (if any).

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PART A: Applicant details

Name of registered political party or elected member:

Name of party agent / member's agent:

Contact address:

Email:

Phone:

PART B: Details of the decision being reconsidered

Date the ECQ's notice was given:

Reference number (if provided):

Decision Type (tick one):

- ☐ Decision under section 244(1)(a) - Decision about entitlement of a registered political party
- ☐ Decision under section 244(1)(b) - Decision about entitlement of an independent member of Parliament
- ☐ Decision under section 244(1)(c) - Decision about the amount of the policy development payment to which a registered political party or elected member is entitled to, for the relevant 6-month period

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PART C: Reasons for application

(Provide full reasons why the decision should be reconsidered. Attach additional pages if necessary).

Attachments included:

☐ Yes ☐ No

PART D: Declaration by agent

*I, the undersigned, apply to the Electoral Commission of Queensland for reconsideration of the above decision under **section 245 of the Electoral Act 1992**.*

I declare that:

- This application is made **within 1 month** after the notice of the decision was given; and
- The information provided in this application is true and correct to the best of my knowledge.

Name:

Signature:

Date: