

Help us spread the word about the upcoming by-election for Townsville City Council

Dear community member

Voters in Townsville City Council will elect a new mayor on **Saturday 15 November 2025** following the resignation of Mayor Troy Thompson on 26 September 2025.

All **142,000** residents on the electoral roll in Townsville City Council will be required to vote.

This by-election will be a full postal ballot which means all Townsville residents on the electoral roll will receive their voting materials in the mail. There will be no polling places open on or before election day.

The full postal ballot will be a change for Townsville – usually voters have to request a postal vote, and most people go to a polling place to cast their ballot.

The ECQ is working to help ensure enrolled voters in your community know what to expect and how to participate in this important by-election. We hope you will help spread the word to make sure everyone is able to have their say and make their vote count. We compiled this stakeholder kit to help you spread the word.

Can you help?

We'd appreciate your support in sharing these resources with your community.

In this kit you'll find the below information and resources:

- information to include in your regular communications, newsletters and on your website
- social media tiles to share on your organisation's social media channels
- posters and frequently asked questions to print and display on your community or staff noticeboards.

Key Dates

- **Tuesday 7 October** – election started and candidate nominations open
- **Thursday 16 October** – candidate nominations close
- **From Monday 20 October** – postal ballots mailed and voting occurs
- **Saturday 15 November** – election day – all postal ballots must be filled out before 6pm
- **Tuesday 25 November 2025 at 5pm** – last day for postal votes to be received by the ECQ.

Thank you

Electoral Commission of Queensland



Newsletter copy

Did you know a by-election is being held in Townsville City Council?

If you're on the electoral roll in Townsville City Council – you'll need to vote to pick your mayor!

No polling places will be open either on or before election day. This is a full postal by-election, so all Townsville residents on the electoral roll will receive their voting materials by mail.

When you receive your voting materials, you can vote straight away. Remember to always read the instructions on your ballot paper and declaration envelope before you begin.

You can number the candidates on your ballot paper in the order of your preference. Put 1 next to your preferred candidate.

One of the most important things to remember to do after you seal your ballot paper inside the declaration envelope is to sign it before a witness and make sure your witness signs the envelope too.

Your ballot paper comes with a reply-paid envelope, so you just need to slide the sealed and signed declaration envelope into the reply-paid envelope and drop it in a post box.

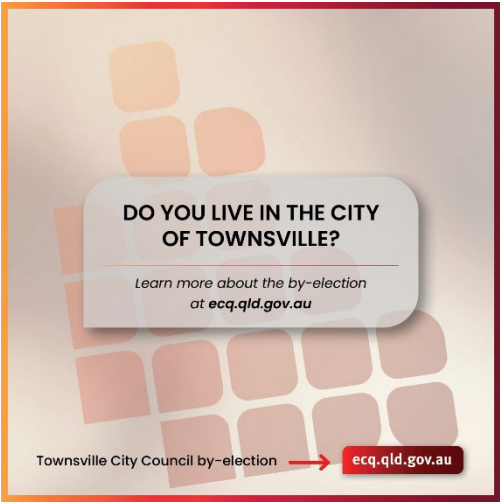
Residents of Townsville City Council need to vote by 6pm on election day, Saturday 15 November 2025. All postal votes must be received by the ECQ **by 5pm on Tuesday 25 November 2025** to ensure they are counted.

Visit ecq.qld.gov.au/townsville to learn more about the by-election including who is running and to stay up-to-date with the results after the polls close.

Social media tile

Show your organisation’s support of the by-election by:

- Sharing a post from our [Facebook](#) or [Instagram](#) accounts
- Create your own post with our suggested post text below and social media tile, which can be downloaded from our [Townsville City Council by-election page](#).

Social media text	Social media tile
Are you checking your postbox, Townsville? Your ballot paper for the full postal Townsville City Council by-election for mayor has been mailed to you. You can complete your vote as soon as you receive it. There won’t be any polling places open for this by-election. All votes must be completed by 6pm Saturday 15 November 2025. The ECQ must receive your completed ballot paper by 5pm Tuesday 25 November 2025. For more information, visit ecq.qld.gov.au/townsville	 A square social media tile with a light orange background and a faint grid pattern. In the center, a white rounded rectangle contains the text 'DO YOU LIVE IN THE CITY OF TOWNSVILLE?' in bold, followed by 'Learn more about the by-election at ecq.qld.gov.au' in smaller text. At the bottom, the text 'Townsville City Council by-election' is followed by a red arrow pointing to a red button with the text 'ecq.qld.gov.au'.

Poster

2025 Townsville City Council by-election



ELECTION INFORMATION

A by-election to elect a new Mayor for Townsville City Council is on Saturday 15 November 2025.
If you are a voter in Townsville City Council, you will receive a ballot pack in the mail.
Remember voting is compulsory.

HOW TO POSTAL VOTE



1. Detach the ballot paper from the declaration envelope.
2. Number at least one candidate, starting with 1 (one) for your preferred candidate.
3. Put your completed ballot paper in the declaration envelope.
4. Seal the declaration envelope and sign it before a witness. Your witness must sign it too.
5. Put the declaration envelope in the reply-paid envelope and post that to the ECQ.
6. The ECQ must receive it by **5pm Tuesday, 25 November 2025.**



Scan to find out more about the by-election

For more information, visit ecq.qld.gov.au or call 1300 881 665.

**There are no
polling places
for this election.**

Show your organisation's support for the by-election by:

- Displaying our poster at your work to inform with your customers (e.g. reception area, front window, or public notice board)
- Pinning our poster to a staff notice board

You can download our A4 and A3 posters from the [ECQ website](#).

Frequently Asked Questions

Is voting compulsory?

Voting is compulsory for all Australian citizens aged 18 years or older. If you do not vote, you may receive a fine.

Are you enrolled to vote?

Visit aec.gov.au to enrol to vote or to check your details are up-to-date. Adding your email address and mobile phone number means you'll also receive timely information by email and SMS so you don't miss the next election in your area.

Have you changed address?

If you've changed address since the last election, you'll need to update your details on the electoral roll to ensure you are voting in the correct council area. Update your details at aec.gov.au.

What is local government?

Local government is also known as your local council.

Local government or council areas can be cities, towns, shires, or regions and are responsible for managing public property and a range of local services and activities funded by rates, services fees and grants from state and federal governments.

Why do I need to vote in the local government by-election?

Your mayor and councillors represent you in your community. Voting in the by-election means you're having a say about the decision-makers who will shape the local community where you live.

Council services include cultural and sporting facilities, town planning, local roads, waste management, land and coast care programs, pet registration and more.

Why is voting important?

Governments make decisions about services, laws and protections that impact on every part of our lives. By voting, you are part of this decision-making and making a choice about how your community functions.

If you don't vote, you are relying on someone else to choose your representatives for you. One of the best way to make sure you are involved in decisions about your community, is to vote.

Why aren't there any polling places or voting centres open in my community?

The Townsville City Council requested a full postal vote for this by-election, which the Minister responsible for Local Government approved. This means that all voters will receive their ballot materials in the mail along with a reply-paid envelope in which to return the ballot paper to the ECQ.

Because voters are receiving ballot packs through the post, no polling places or early voting centres will be open. If you have ever placed a postal address on the electoral roll, your ballot materials will be sent to that address. If you do not receive the ballot materials, please contact the ECQ on 1300 881 665.

How do I complete a postal vote?

Once your postal vote arrives in the mail, complete the following steps:

- Open and read the instructions on your ballot paper. Detach the ballot paper from the declaration envelope and then complete your vote. You can do this as soon as you receive it in the mail.
1. Then, fold your ballot paper/s in half, place into the declaration envelope and seal it.
 2. Sign the declaration envelope where it says *Your signature*. Have a witness sign where it says *Witness signature*.

Your postal vote must be completed before 6pm on election day.

To seal, remove paper strip and fold onto this area.

Complete these steps to ensure your vote counts.

- 1 ☐ I have detached and completed my ballot paper(s).
- 2 ☐ I have inserted all ballot paper(s) into **this** envelope and sealed it.
- 3 ☐ **My witness** and I have signed the required declarations.
- 4 ☐ Once complete, I will insert this envelope into the reply paid envelope and post it.

Voter declaration	Witness declaration
I declare that I have not already voted in this election and have completed my postal vote before 6pm on election day. And, if applicable, ballot paper(s) previously sent to me were not received or have been marked, damaged or destroyed.	Any person who is 18 years or older may witness this declaration. I declare that I am 18 years or older and the voter signed this declaration in my presence before 6pm on election day.
x _____ Your signature	x _____ Witness signature

3. Put your sealed and signed declaration envelope into the reply-paid envelope. Make sure the Returning Officer address is displayed in the window correctly.

No stamp required if posted in Australia

PRIORITY

Return to: [Address Window]

4. Post the reply-paid envelope as soon as you can.

Remember you **MUST** vote before 6pm on election day, Saturday 15 November 2025.

Votes must be received by the Electoral Commission of Queensland within 10 days (5pm Tuesday 25 November 2025) after election day to be included in the count. If a vote is received **AFTER** the deadline, it can't be included. Any late votes are recorded and stored.

The counting of all votes begins after 6pm on election day.

We have [a short video about how to cast a postal vote](#).

How do I know my vote is secret?

When handling postal ballots, there are steps we take to ensure the secrecy of your vote and the security of your details. Candidates are welcome to appoint scrutineers, including themselves, to watch these processes. When we receive your postal ballot, we start with these steps:

1. We check the envelope has been signed by you and a witness.
2. We mark you off as voting in the election (just like we would at a polling booth).
3. We put the still sealed envelope into a ballot box.

Once the Returning Officer has enough postal ballots, they open the ballot box in front of witnesses or scrutineers.

1. All the sealed envelopes are placed face-down, so we can't see your name and address.
2. The ballot paper is removed from each envelope and placed in a sealed ballot box ready for counting.
3. After 6pm on election day, we unseal the ballot box in front of witnesses or scrutineers, unfold the ballot papers and count them.

What if my postal vote doesn't arrive or I lose it?

If something happens to your postal vote before you post it back to the Electoral Commission of Queensland, you can ask us to reprint your ballot paper.

Contact the ECQ at 1300 881 665 or visit the Returning Officer for the Townsville City Council mayoral by-election at Reid Park Pit Complex, 95/55 Boundary Street, Railway Estate QLD 4810.

How will I know who is my new Councillor?

The Electoral Commission of Queensland will publish the declared Mayor on its website at ecq.qld.gov.au/townsville. We'll also post about it on social media—[Facebook](#), [Instagram](#), and [X](#).