



Claim for Payment of Election Funding

For registered political parties, candidates or their appointed agents

Registered political parties and candidates are entitled to election funding if they receive at least 6% of the total number of formal first preference votes for an election.

Lodgement timeframe

A claim for election funding for an election or elections must be lodged **within 20 weeks after polling day** for the election or elections to which the claim relates.

Inquiries and lodgements

Please direct all inquiries and lodgements to the Funding and Disclosure Unit by:

Email: fad@ecq.qld.gov.au

Post: GPO Box 1393

Telephone: 1300 881 665

BRISBANE QLD 4001

PART A

Details of political party/candidate

Name of political party/candidate

Postal address

Contact details
(Phone and email)

PART B

Details of agent

Name of agent
(Given name and surname)

Postal address

Contact details
(Phone and email)

Office use only

Received _____ EFC no. _____ Date scanned _____

Office use only

Vouchers verified	<input type="text"/>
Expenditure accepted	<input type="text"/>
Maximum entitlement	<input type="text"/>
Funding approved	<input type="text"/>
Payment details	<input type="text"/>

PART C

Total amount claimed

Total election funding claimed

ECQ advises registered political parties and candidates contesting an election of their maximum funding entitlement once the counting of votes is final.

\$

Claim Guidelines:

- Vouchers for the distribution and/or production of materials and advertising, such as newspaper advertisements, newsletters and pamphlets, must be accompanied by a sample along with supporting documents.
- Novelty items are not electoral expenditure. Novelty items are defined as small and peripheral materials, and include but are not restricted to t-shirts, stickers, pens, balloons and lapel pins.
- In connection with an election funding claim, **electoral expenditure**, by a registered political party or a candidate for an election, means expenditure incurred by the political party or candidate for the purposes of a campaign for the election, whether or not the expenditure is incurred during the election period for the election.
- The same expenditure claimed by a registered political party and a candidate is taken to be expenditure by the registered political party.
- Supporting documentation lodged with this return must be clear, legible and unobstructed by other documents.
- Tax invoices must have dates, recipient details and a description of goods or services provided.
- Purchase orders, order requisitions and account statements **will not** be accepted as supporting documents.
- Internal invoices (goods or services provided within the political party entity) must be supported with actual documentation or a detailed explanation of the services or goods provided.
- All pages of the tax invoice must be provided with the claim.

PART D

Voucher schedule

Please list the vouchers for which election funding is sought in the space provided below. Providing this information in digital format will help expedite the assessment process.

Check this box if you have attached a replacement voucher schedule

#	Purchased From	Description of Goods or Services Purchased	Amount Paid inclusive of GST
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			

#	Purchased From	Description of Goods or Services Purchased	Amount Paid inclusive of GST
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			

#	Purchased From	Description of Goods or Services Purchased	Amount Paid inclusive of GST
29			
30			
31			
32			
33			
34			
35			
36			
37			
38			
39			
40			
41			
42			
43			

Please attach additional pages in the **same format** if there is insufficient space on this form.

PART E

Certification and declaration

QUEENSLAND
TO WIT

I,

agent of a

*candidate/registered political party do solemnly and sincerely declare that—

Electoral expenditure was incurred for the election held on

The information contained in this claim and its attachments is true and complete.

All electoral expenditure claimed is supported by tax invoices and where necessary, explanation to substantiate the expenditure being electoral expenditure.

And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Oaths Act 1867.

Signature of *declarant/deponent

Taken and declared before me at

this day of 2017.

*Delete the inapplicable option

A Justice of the
Peace/Commissioner for Declarations.

Claim for election funding - supporting documentation required for electoral expenditure

Claimant checklist:

1. Completed and signed *Claim for Payment of Election Funding* form (Form QFD14);
2. Completed and signed *Registration of EFT Details for Election Funding* form (Form QFD16); and
3. All original supporting documentation to substantiate the claim.

Claims will not be processed until these documents are received. ECQ requires all supporting documents to be in an original form. Copies will be made and retained by the ECQ. Originals will be returned to the claimant.