

Apply for internal review of an original decision



ELECTORAL ACT 1992 - SECTION 376
LOCAL GOVERNMENT ELECTORAL ACT 2011 - SECTION 113G

Information for applicants of internal review

Application form requirements

1. This application is for internal review of an original decision.
2. Read the respective internal review and appeals guide which includes application restrictions.
3. There is no application fee to lodge an internal review with the Electoral Commissioner.
4. Applicants for internal review must state details of the grounds on which the internal review is sought and be supported by enough information to enable the Electoral Commissioner to decide the application.
5. Your application will not be considered unless all parts of this form have been completed accurately. The application may be returned to you to complete.
6. Applications are to be sent to Electoral Commission of Queensland, GPO Box 1393, Brisbane QLD 4001 or emailed to pds@ecq.qld.gov.au.

Important information

7. Where a person has a right of appeal against an original decision, details of the decision must be forwarded to that person by the Electoral Commission of Queensland, as well as:
 - the reasons for the decision; and
 - how the appeal can be commenced.
8. Every appeal against an 'original decision' made in accordance with the *Electoral Act 1992* or the *Local Government Electoral Act 2011*, must be made by way of an application for internal review in the first instance.
9. The application must be lodged with the Electoral Commission of Queensland within 20 business days after –
 - the day the person was given the information notice about the decision; or
 - the day the person otherwise becomes aware of the decision, if the person was not given an information notice about the decision.
10. Information on this application form, and any attachments, is being collected to process and assess your application under the *Electoral Act 1992*. The *Information Privacy Act 2009* protects the personal information you submit. Consideration of your application may involve consultation and if so, details may be disclosed to third parties. Your information will not be otherwise disclosed outside the Electoral Commission of Queensland unless required or authorised by law.

PART A - Applicant's details

YOUR NAME

YOUR STREET ADDRESS

YOUR POSTAL ADDRESS (IF DIFFERENT FROM ABOVE)

TELEPHONE

EMAIL

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PART B - Details of the original decision

Which ONE of the following original decisions are you applying to the Electoral Commissioner for internal review of:

Please circle	Original decision by the Electoral Commission of Queensland
A	Decision not to make a determination – section 277(4)(a) of the <i>Electoral Act 1992</i> .
B	Decision to revoke a determination – section 278 (1) of the <i>Electoral Act 1992</i> .
C	Decision not to make a determination – section 113D(4)(a) of the <i>Local Government Electoral Act 2011</i> .
D	Decision to revoke a determination – section 113E(1) of the <i>Local Government Electoral Act 2011</i> .

Provide reference number and date of decision of the original decision by the Electoral Commission of Queensland

ECQ reference number	Date of decision	Decision maker (i.e. signatory)

PART C - Grounds of the appeal

Provide the grounds on which you are seeking internal review of the original decision by the Electoral Commissioner (If there is insufficient space, please lodge the grounds of the appeal as an attachment and write 'refer to the attached')

PART D - Attachments

The following will need to be lodged with your application for internal review for it to be considered a properly made application. If this information is not submitted, your application may be returned.

Tick the box to confirm the attachments form part of the application for internal review.

<input type="checkbox"/>	Attachment 1 – Grounds of the appeal
<input type="checkbox"/>	Copy of the original decision

Applicant declaration

WARNING: A person who knowingly provides information that is false or misleading as part of an application for a determination by the Electoral Commissioner (or delegate) is guilty of an offence. The maximum penalty for the information offence is 400 penalty units (\$53,380 as at 1 July 2019) or 2 years imprisonment.

I,
YOUR NAME

do solemnly and sincerely declare that the information provided in this application form and any attachments is, to the best of my knowledge and belief, true and correct.

YOUR SIGNATURE

DATE