



# Transitional Summary Return

*For councillors and announced candidates*

Amendments to the *Local Government Electoral Act 2011* require all sitting councillors to lodge a Transitional Summary Return. A Transitional Summary Return must also be lodged by any person who announced (before 20 January 2020) their intention to be a candidate in the 2020 Quadrennial Election.

This return must be lodged by each individual councillor or candidate and cannot be lodged by a person acting on behalf of a councillor/candidate. The return is required to state (for the disclosure period of the councillor/candidate):

- The total value of all gifts and/or loans received;
- The number of persons/entities who made the gifts and/or loans; and
- The total value of electoral expenditure incurred.

Note that any gifts/loans of \$500 or more from a single entity must be disclosed in the Transitional Gift/Loan Disclosure Return (**Form QLG04A**). Similarly, if a councillor or candidate has incurred electoral expenditure of \$500 or more during their disclosure period, a Transitional Expenditure Disclosure Return (**Form QLG04C**) must be lodged.

**If a councillor or candidate has nothing to declare, they must still lodge this return (nil return) indicating that no gifts or loans were received, or expenditure was incurred.**

## Lodgement timeframe

This return must be lodged by 3 February 2020.

## Definitions

**Candidate** means any of the following:

- A person whose nomination for election has been certified;
- A person who is an elected or appointed councillor at any time;
- A person who has announced or otherwise publicly indicated an intention to be a candidate in a local government election; or
- A person who has otherwise indicated the person's intention to be a candidate in the election (e.g. by accepting a gift made for the purpose of the election).

**Disclosure period for candidates and councillors** starts on the earliest of the following days:

- If the person has contested an election in the last 5 years – the day that is 30 days after election day for that election; or
- If the person has not contested an election in the last 5 years – the day that the candidate announced or otherwise indicated an intention to nominate as a candidate in the election.

**Electoral expenditure** means expenditure incurred that consists of any of the following:

- Broadcasting a political advertisement;
- Publishing a political advertisement in a journal or on the internet;
- Displaying a political advertisement at a theatre or other place of entertainment;
- Producing and distributing a political advertisement mentioned above, or other material that:
  - Advocates a vote for or against a candidate, group of candidates, or registered political party; and
  - Is required to include authorisations.
- Carrying out an opinion poll or other research relating to the election if the dominant purpose of the poll or research is to (directly or indirectly):
  - Promote or oppose the election of a candidate or group of candidates;
  - Promote or oppose a registered political party in relation to the election; or
  - Otherwise influence voting at the election.

**Fundraising contribution** means an amount paid by a person as a contribution, entry fee, or other payment to entitle the person or another person to participate in, or otherwise obtain a benefit from, a fundraising venture or function.

**Gift** means the disposition of property or the provision of a service, for no consideration or for inadequate consideration. A gift includes uncharged interest on a loan and any part of a fundraising contribution that exceeds \$200. A gift does not include:

- the disposition of property under a will;
- a fundraising contribution of \$200 or less, or the first \$200 of a fundraising contribution that exceeds \$200;
- an amount paid to a political party as a subscription for a person's membership of, or affiliation with, the party;
- the provision of voluntary labour;
- the incidental or ancillary use of a volunteer's vehicle or equipment; or
- a gift made in a private capacity to an individual or their personal use, so long as the gift is not used or intended to be used solely or substantially for a purpose related to an election.

**Gift-in-kind** means a gift of any good or service other than money.

**Political advertisement** means an advertisement that advocates a vote for or against a candidate, group of candidates, or registered political party.

## Enquiries and lodgements

Please direct all enquiries and lodgements to the Funding and Disclosure Unit by:

Email: [fad@ecq.qld.gov.au](mailto:fad@ecq.qld.gov.au)

Telephone: 1300 881 665

Post: GPO Box 1393  
BRISBANE QLD 4001

## Part A: Councillor / candidate details

Name of Councillor / Candidate

Name of Council

Name of Division / Ward /  
Mayoralty (if applicable)

## Part B: Return summary

These totals must include all gifts/loans received by the councillor/candidate, including amounts below \$500. The amount of all electoral expenditure for the disclosure period must be disclosed. Gifts include gifts-in-kind and fundraising contributions

	Total amount for the disclosure period	Number of persons/entities who made gifts/loans
Gifts received \$		
Loans received \$		
Electoral expenditure incurred \$		

## Part C: Dedicated campaign bank account statement

Please tick one box only and complete appropriate details:

- I have attached a bank statement for my dedicated campaign bank account for the entirety of my disclosure period.
- I am unable to provide a bank statement and have explained why in the box below. I acknowledge that I must open a dedicated campaign bank account before I nominate for the local government election, otherwise my nomination will not be certified.

► Reason why bank statement cannot be provided:

Please note that if the reason provided is insufficient, the Electoral Commission of Queensland may require you to obtain the bank statement before your lodgement is accepted.

## Certification and declaration

Name of councillor/ candidate	<input type="text"/>
Postal address	<input type="text"/>
	<input type="text"/>
Phone	<input type="text"/>
Email	<input type="text"/>

Please tick one box only and complete appropriate details:

**I certify that the information contained in this return is true and complete; OR**

**This return is incomplete, and I state the following:**

▶ **The nature and type of the particulars which are unable to be obtained:**

▶ **Why these particulars have not been obtained:**

▶ **If another person is able to provide the missing particulars, please provide their contact details, and the reason you believe they can provide the particulars:**

Signature of councillor or candidate

Date

/ /

(dd/mm/yyyy)

It is an offence to give a return that contains particulars which are, to the knowledge of the person required to give the return, false or misleading. Such an offence carries a penalty of 100 penalty units (valued at \$13,345 as at 1 July 2019), as per section 195(2) of the *Local Government Electoral Act 2011* (LGEA).

The Electoral Commission of Queensland (the ECQ) is collecting this information for the purposes of administering Part 6 of the LGEA. Unless otherwise indicated, all information provided in this form will be published in the ECQ's Electronic Disclosure System (available at [www.ecq.qld.gov.au](http://www.ecq.qld.gov.au)), as required by section 129 of the LGEA.