

Summary of requirement		Basis for requirement	Annual report reference
Letter of compliance	<ul style="list-style-type: none"> <li>A letter of compliance from the accountable officer or statutory body to the relevant Minister</li> </ul>	ARRs – section 8	Yes
Accessibility	<ul style="list-style-type: none"> <li>Table of contents</li> <li>Glossary</li> </ul>	ARRs – section 10.1	Yes
	<ul style="list-style-type: none"> <li>Public availability</li> </ul>	ARRs – section 10.2	Yes
	<ul style="list-style-type: none"> <li>Interpreter service statement</li> </ul>	Queensland Government Language Services Policy ARRs – section 10.3	Yes
	<ul style="list-style-type: none"> <li>Copyright notice</li> </ul>	Copyright Act 1968 ARRs – section 10.4	Yes
	<ul style="list-style-type: none"> <li>Information Licensing</li> </ul>	QGEA – Information Licensing ARRs – section 10.5	Yes
General information	<ul style="list-style-type: none"> <li>Introductory Information</li> </ul>	ARRs – section 11.1	1-2
	<ul style="list-style-type: none"> <li>Agency role and main functions</li> </ul>	ARRs – section 11.2	3
	<ul style="list-style-type: none"> <li>Operating environment</li> </ul>	ARRs – section 11.3	1-2, 6-11, 12-14, 15-16, 22
	<ul style="list-style-type: none"> <li>Machinery of government changes</li> </ul>	ARRs – section 11.4	N/A
Non-financial performance	<ul style="list-style-type: none"> <li>Government's objectives for the community</li> </ul>	ARRs – section 12.1	10-11, 18, 19-21
	<ul style="list-style-type: none"> <li>Other whole-of-government plans / specific initiatives</li> </ul>	ARRs – section 12.2	N/A
	<ul style="list-style-type: none"> <li>Agency objectives and performance indicators</li> </ul>	ARRs – section 12.3	3, 19-20
	<ul style="list-style-type: none"> <li>Agency service areas, and service standards</li> </ul>	ARRs – section 12.4	19-21
Financial performance	<ul style="list-style-type: none"> <li>Summary of financial performance</li> </ul>	ARRs – section 13.1	23-24
Governance – management and structure	<ul style="list-style-type: none"> <li>Organisational structure</li> </ul>	ARRs – section 14.1	4
	<ul style="list-style-type: none"> <li>Executive management</li> </ul>	ARRs – section 14.2	4, 5, 16-17
	<ul style="list-style-type: none"> <li>Related entities</li> </ul>	ARRs – section 14.3	3, 22
	<ul style="list-style-type: none"> <li>Government bodies</li> </ul>	ARRs – section 14.4	N/A
	<ul style="list-style-type: none"> <li>Public Sector Ethics Act 1994</li> </ul>	Public Sector Ethics Act 1994 (section 23 and Schedule) ARRs – section 14.5	18
Governance – risk management and	<ul style="list-style-type: none"> <li>Risk management</li> </ul>	ARRs – section 15.1	16
	<ul style="list-style-type: none"> <li>External scrutiny</li> </ul>	ARRs – section 15.2	17-18

Summary of requirement		Basis for requirement	Annual report reference
accountability	• <b>Audit committee</b>	ARRs – section 15.3	16-17
	• <b>Internal audit</b>	ARRs – section 15.4	17
	• <b>Public Sector Renewal</b>	ARRs – section 15.5	6
	• <b>Information systems and recordkeeping</b>	ARRs – section 15.6	18, 20-21
Governance – human resources	• <b>Workforce planning, attraction and retention, and performance</b>	ARRs – section 16.1	5-6
	• <b>Early retirement, redundancy and retrenchment</b>	Directive No.11/12 <i>Early Retirement, Redundancy and Retrenchment</i> ARRs – section 16.2	6
Open Data	• <b>Open Data</b>	ARRs – section 17	6
Financial statements	• <b>Certification of financial statements</b>	FAA – section 62 FPMS – sections 42, 43 and 50 ARRs – section 18.1	48
	• <b>Independent Auditors Report</b>	FAA – section 62 FPMS – section 50 ARRs – section 18.2	49-50
	• <b>Remuneration disclosures</b>	<i>Financial Reporting Requirements for Queensland Government Agencies</i> ARRs – section 18.3	39-40

FAA *Financial Accountability Act 2009* FPMS *Financial and Performance Management Standard 2009*

ARRs *Annual report requirements for Queensland Government agencies*