

## Expression of interest process

### Apply to work

To apply to work at an election, you will need to submit an expression of interest (EOI) application. This includes State elections, Local Government elections and by-elections. In your application, you will be asked to respond to selection criteria by detailing your relevant skills and experience. It should take around 20 minutes to complete your EOI through the [Self Service Portal](#).

To work at an election in Queensland, you must be on the electoral roll or the provisional electoral roll. To check your enrolment, enrol to vote or update your details, please visit the [Australian Electoral Commission](#) website.

In your application, you will be asked for your preferences for employment and details of your relevant skills and experience.

### Tips on completing your EOI:

- It is important that the information you include is accurate and current
- Develop the most relevant examples, demonstrating your skills, abilities and personal qualities suitable for your chosen role/s.
- Include details of any previous election work you have completed.
- Have your examples ready to enter – you will need to complete the application in full for it to be submitted.
- You can log back in and make changes to your responses.

### Review of applications

The Returning Officer in each district/council will review the expressions of interests on the applicant's merit and for equity and diversity. Roles are offered up to 8 weeks out from the election and continue throughout the election period.

### Offer of employment

If you are successful, you will receive an offer of employment by email, if you accept the position you will be sent a letter of employment via email.

All temporary election staff must complete online training and some positions will require face-to-face training.

## EOI Process Map

### Step 1. Submit your EOI

Log into ECQ's Self Service Portal via QGov Login.

QGov requires for you to log-in using the same method (login option) every time.

- If you previously logged in using the 'Login with QGov' option, you must use this option to login in again.
- If you previously logged in using the 'Google' or 'Microsoft' option, you must use this option to log in again.

Do I need to submit another EOI if I have previously submitted an EOI OR worked for the ECQ?

Yes. You'll need to submit a new EOI every time you want to express an interest to work at an election.

Please contact QGov directly if you have forgotten your QGov login details and try again.

If you are still unable to login to ECQ's Self Service Portal via QGov, please give us a call on 1300 881 665.



### Step 2. Offer of Employment

If you are successful, you will receive an offer of employment via email. Once you accept the offer, you will be sent a letter of employment via email. You will need to accept the offer in order to work for us in the election.

Please note: Your offer of employment will expire 7 days from receiving the offer via email.



### Step 3. Enter & Check your details

If this is your first time working for us, you will have to wait 24 hours after accepting your employment to enter your financial details (banking, super & tax).

If you have previously worked for us, please double check your financial details (banking, super & tax) to ensure all your information is up to date.

Incorrect financial details may result in delayed payments.

## Feedback

You may be asked to take part in an anonymous survey about your experience of the recruitment process and working at the election. These surveys are entirely voluntary, with the feedback used to identify our strengths and target business improvement opportunities with our processes.